

Sanford Historic Trust Board Meeting Minutes

Date: June 2nd , 2015

Time: 6 PM

Place: 104 Park Ave

Note Taker: Kristin Cole taken from recording

1) **May Meeting Minutes** were reviewed and unanimously approved

2) **Reports of Officers**

- a. **Jim Fears - Treasurer.** Overview of the financial summary. Jim started a discussion regarding what would define an organizational membership, and if a donation or sponsorship includes a membership. It was discussed that a sponsorship or donation should not include membership by default, but that the Board would consider whether or not to include the membership based upon the specifics. Financial activity minimal; recent expenditure for historic preservation award plaques.

3) **Project Reports**

- a. **Communication & Technology:** Wild Apricot is offering \$20 per month savings for prepaying for 24 months. Jim Fears has evaluated the option and determined that it will save SHT 34% over paying on a month to month basis, as well as providing the benefit of increasing our allocated storage space and providing additional administrative user privileges. Because the amount is \$1200 in total, the Board will need to gain member approval at the June meeting. Jim recommends prepaying for 24 months when the service is renewed at the end of August.
- b. **Sanford Historic Trust Preservation Awards:** The ceremony took place at the Welcome Center on May 27th. There was a good turnout at the awards, with all winning properties except one being represented at the award ceremony. The SHT will be presenting an award to Christine Dalton at the next City Commission meeting on June 8th at 7PM.
- c. **Lamppost Project:** Alec continues working on presenting the proposed locations for the targeted areas within the District for 2015 lamp post installations.

Two churches have expressed an interest in having a lamp post installed, including Holy Cross Episcopal and the Sanford Baptist Church on Park Ave. Alec suggested that the Trust could consider doing the installation, and the church could retain responsibility for the electrical portion of the installation. Nelson stated that in the event that the Baptist Church does not make the final list of targeted locations, he would like to donate the lamp post to the Church.

Nelson discussed the need for creating standard methods and procedures for providing lamp posts to homeowners outside of the historic district. He is working on draft language with the goal of making this available for 2016. The policy, once finalized, should be posted on the SHT website.

- d. **Sign Toppers:** Nelson shared an actual print out of the final graphic of the sign topper. The goal is to present and gain approval for the sign toppers at the June Historic Preservation Board meeting. Communication with the City continues to be positive regarding this project.
- e. **2016 Calendar Project Update:** The 2016 Calendar contest is underway; running from April 1 – June 30th. Sponsorships have been committed to by CPH, Wayne Densch and Insurance Risk Services. One more \$1000 sponsorships is being sought to cover the total cost of the project. Several organizations are being considered. Janine Taylor has offered studio space for the photo contest award event.
- f. **Photo Project – “Are you old and do you have pictures?”** Project name TBD
- Rob Hawkins expressed thoughts concerning the acquisition and preservation of old photographs depicting Sanford historic buildings. He presented the main objectives that would need to be solved for to facilitate the project? Considerations include:
- How will we communicate and advertise the project
 - Where and how will they make submissions?
 - When will submissions be taken?
 - What is the process to manage the photo submissions and the return process? What equipment and supplies are needed
 - How will the photos be cataloged, stored? Who will they be donated to? How will they be verified?
 - Should SHT take a role as the marketing and advertising of the project, and let the Sanford Public History Center manage the process of collecting, digitizing, cataloguing and management of the project. SHT could potentially act as a facilitator for the connection between the photo owners and the public history center.
- g. **Home Tour – Alec Then has stepped down as chair person. Nelson provided an update** on the new tour leadership. The tour will be led by Angela Beverly and Tammy Agnini. Sumalee Eaton will lead the food and beer garden efforts. Locations and dates are still being evaluated. The Hibiscus and Grandview area is under consideration, as well as moving the candlelight tour from Friday to Saturday evening.
- h. **Sanford Heritage Revolving Fund:** Charlie presented information about a nonprofit organization that he is a board member of called the Sanford Heritage Revolving Fund and discussed a project to facilitate donations and support for property revitalization of 213 S Laurel. The property has liens that would need to be evaluated and waived by the city. Nelson presented an idea to have the Trust make a matching donation to the organization for initial seed money. He will formalize the idea and bring before the membership at a future date. High level discussion only.

Meeting adjourned

Minutes submitted by Secretary, Kristin Cole.