

Sanford Historic Trust

Board Meeting Minutes

Date: August 4th, 2015

Time: 6 PM

Place: 104 Park Ave

Note Taker: Kristin Cole

1) **June Meeting Minutes** were reviewed and unanimously approved

2) Reports of Officers

- a. **Jim Fears - Treasurer.** Financial activity minimal; upcoming expenditure for historic lamp posts to be posted in next 4-8 weeks. Donations to the Images of Sanford wall calendar have been received for all sponsors except the Sanford Herald.

3) Project Reports

- a. **Membership Update:** SHT currently has 50 members. The Board agrees that we need to take active steps to encourage membership throughout the community; especially new residents. Nelson expressed the need for an updated piece of print material to share with prospective members that provides an overview of our mission, projects and goal. Kristin Cole agreed to draft up verbiage for use and will share at the next Board meeting.
- b. **Sign Toppers:** Nelson presented the project to the Historic Preservation Board, and gained approval for the sign toppers at the July HPB meeting. The next step is to gain the approval of the City Commission. This is tentatively scheduled for mid August.
- c. **2016 Calendar Project Update:** The 2016 Calendar contest is over and winners have been announced. There were over 80 entries to the contest. A reception and award ceremony for the winners will be held October 16th at Janine Taylor.
- d. The **Florida Trust for Historic Preservation** trustees and staff will be visiting Sanford on August 7th and 8th for their two day board meeting and executive retreat. Each year, the organization chooses a historic Florida community to visit. The City of Sanford has been chosen as the host site for the statewide organization's retreat this year. Approximately 20-25 Trustees representing communities throughout the State of Florida will be in attendance for the two day workshop.

Christine Dalton requested the Trust's support for sponsorship of a welcome reception for the event. The Board discussed and all agreed that we wanted to support the request and agreed to donate \$500 towards the reception. An estimate from Christos was approximately \$750, inclusive of appetizers, beer, wine and staff to set up and support the event. Rob Hawkins agreed to donate the balance of the amount due to ensure that all costs are covered and that the event is a success. Kristin motions to approve \$500 to support the event; Brenda seconds the motion which is unanimously approved.

- e. **Lamppost Project:** Alec continues working on presenting the proposed locations for the targeted areas within the District for 2015 lamp post installations. Hank will be making the trip to Barberville to order the ten lamp posts within the next couple of weeks. Targeted installation is fourth quarter of this year.

Discussion around the need for a more formal maintenance schedule and budget for existing poles.
- f. **Home Tour** –The tour will be led by Angela Beverly and Tammy Agnini. The tour will be held on Palmetto between 5th and 12th St. and the date is set for Saturday December 5th from 4 – 9 PM. Several homes are already confirmed to participate. John Pierce will be doing the tour photography, and the food and beverage team is working on a theme for the food and beverage vendors. Committee to provide an update to membership in September.
- g. **Property Revitalization:** Charlie discussed a project to facilitate donations and support for property revitalization of 213 S Laurel. The property has liens that would need to be evaluated and waived by the city. High level discussion only.

Meeting adjourned

Next Meeting September 1st.

Minutes submitted by Secretary, Kristin Cole.