**Sanford Historic Trust**

Board of Directors Meeting

Order of Business

November 11th, 2019

1. **Call to order** – 7:06PM
   1. Board members in attendance: **Stephanie Pilk, Zach Waters, Andrea Cochran, Jill Albach, Amanda Nall, Amanda Spor,** Caroline van denBerg**, Flossie Gillen**, **Katie Gardner** (bold were in attendance)
2. **Approve the minutes** - APPROVED
3. **Reports of officers**
   1. Treasurer’s report
      1. $37,728.49 checking balance
   2. Other officers’ reports?
4. **Reports of committees / projects**
   1. October – meeting report back.
   2. November - Last minute planning.
      1. All on the ballot to give a short intro of themselves
      2. Zach to ask the floor for volunteers to review P&L
      3. Finance committee needed
   3. Social Media committee update as needed.
      1. Board asked to like, comment & share all posts to increase reach
   4. Tour of Homes Update- Final meeting is Tuesday, November 19 at 7PM.
      1. 10 VIP tickets sold
      2. 150 GA tickets sold
      3. Music shifts confirmed – at least 1 shift at every house
      4. Banner to be dropped off to city by 11/22
   5. 2020 Sanford Historic Trust Calendar- will be available starting on Small Business Saturday.
   6. Landscape award- just moved. December will be best decorated.
   7. Harvest Moon Recap.
      1. Next year we need another set of hands to setup
   8. Membership committee update.
      1. 85 active members
   9. Building activity on Park.
      1. P&Z extended to December meeting
   10. Election Committee-
       1. The ballots need to be ready for our membership meeting.
   11. 2019 Board training second session November 12, 5:30PM.
5. **New business**
   1. Survey Monkey Results.
   2. Any other new business/other BOD items/issues/thoughts
6. **Confirm next meeting date**
   1. Board meeting, **Tuesday December 10th, 6:15 PM, Zach’s House.**
7. **Adjourn –** 8:28PM