**S****anford Historic Trust**

Board of Directors Meeting

Order of Business

January 10, 2019

1. **Call to order**: 7:05PM
2. **Approve the minutes - Approved**

Board members in attendance: Amanda Nall, Zach Waters, Ginger Updike, Katie Gardner, Flossie Gillen, Amanda Spor, Stephanie Pilk

1. **Reports of officers**
	1. Treasurer’s report - Ginger
		1. No update
		2. Tour of Homes may done better than expected
	2. Meeting location update- possibility of Insurance Risk Services moving, earliest would be June. - Zach
	3. Other officers’ reports?
		1. Nothing additional
2. **Reports of committees / projects**
	1. Budget review and approval.
		1. Keep annual fee at $30 (approved)
		2. Pending changes discussed, budget approved
	2. Tour of Homes-Caroline- Debriefing meeting- Monday at 7:30 at the Waters House. CJ will report next Month on the meeting.
	3. Change our financial year from June-June?
		1. Requires membership approval, might have to consider moving elections as well.
			1. Amanda S to check with accountant to get pros/cons
	4. 2019 Board training- anyone want to head the search for this? Rollins was a great resource before, perhaps teaming up with Porchfest and/or the Welcome Center to keep cost down?
		1. Amanda S & Zach to work on this, UCF & Rollins have programs. We could possibly involve other non-profits (hosted at WDPAC?).
	5. Board position descriptions – review and discuss as needed.
		1. All board members read and understood their duties.
	6. Special Assignments
		1. Review Article X Section 5- Committees
		2. Communication committee
			1. BOD to review & discuss at next meeting.
			2. Flossie to review Preservation before May
	7. Membership committee –Katie and Stephanie. \*Renew your membership\*
		1. What is the benefit of becoming a member of the Trust?
			1. Table - Katie & Stephanie to meet separately to discuss
	8. Set meeting days and times for BoD.
		1. Monthly, first Thursday at 6:15PM
	9. Thank yous we need to give for work in the past year?
		1. Will present in next member meeting - all gifts already in budget
	10. Lampposts project – ongoing (Mike Lennon)- Report back on meeting with Mike- Guidelines for homeowners and repair.
		1. Mike has regulations to go over - will ask him to present in February or March
	11. Porchfest 2019 sponsorship- Amanda and Amanda what are we doing? Need signups for shifts as appropriate. FB event for this?
		1. Trust is sponsoring Amanda Nall’s porch - we will have a tablecloth with our name, and will be doing cookie decorations, handing out water, and will have totes to send visitors home with. Also will have poster showing all Trust events and meetings for the year. The poster and tablecloth will be reused for other events. Will check with Porchfest as they may be selling totes and they may not want us to give away.
		2. We will share PF’s Facebook post of the Nall’s porch and include PF’s event to avoid confusion. Zach to check with PF board to ensure they are ok with this.
		3. Amanda S to bring volunteer signup sheet to January member meeting.
	12. Future Speakers
		* 1. BOD to review March-Dec
			2. Want more hands on workshops
		1. January – Porchfest Preview
			1. 20-30 min presentation with Q&A
		2. February – Black History Month- Trip to Goldsboro Museum?
			1. Ginger to reach out to Pasha Baker - would like presentation on historic preservation happening in Goldsboro.
		3. March – Alicia from the Museum? Team up with the Museum and field trip there?
		4. April – Beer Panel again? Festivals, what they do for the town?
		5. May – Preservation month
		6. June – hands on project? I have reached out to but not heard back from Christine Dalton on this. New Historic Preservation officer might be of help.
		7. September – guest speaker- catalyst, Mark Nation lot? Hopper academy?
		8. October – Alicia?
		9. November – Holiday safety?
		10. Poster to advertise and show what the Trust does, get more people at our meetings, Harvest Moon dates, tour date, etc.
	13. Financial review – Amanda Spor- contact with Jim yet?
		1. Not yet, she will reach out
3. **New business**
	1. City of Sanford and HPO position update- working on a meeting.
		1. Want lecture series to continue, Zach received same day response from new HPO, Julie Scofield, saying she would be in touch soon.
	2. Website cost- this has gone up a lot. We use this as a tool and it is a valuable one but for the cost we are spending we might need to look elsewhere. Does anyone have experience with this?
		1. Table
	3. Adjusting our objective – Meeting with Lynette information. If we want to change the written objective, we need approval of 10 members to update.
		1. Table
	4. Sponsored by for events- Cut down a little on the cost of catering etc. for meetings?
		1. Zach to find sponsors
	5. Any other new business/other BOD items/issues/thoughts
		1. Nothing new
4. **Confirm next meeting date**
	1. General membership meeting, **Thursday January 17, 7PM** – Welcome Center, 6:30 setup, 7:00 meet.
		1. 1/17 @ 7PM
	2. Next BOD meeting **February what**?
		1. 2/7 @ 6:15PM
5. **Adjourn**