**Sanford Historic Trust**

*Board of Directors Meeting*

AGENDA – April 2022

In attendance: Brent Terwilliger, Amber Wojcek, Tania King**,** Jackie Nitti, Sarah Clore, Dino Ferri, Doug McLendon, Robin Jones Theisen

Absent: Virginia Vlassick

1. **Call to Order 7:01**
2. **Approve Prior Minutes:** 1st Doug, 2nd Sarah, Approved
3. **Officer Reports**
	1. President – Brent Terwilliger:
		1. A few members came to the Historic Preservation Board meeting to represent regarding the Civic Center. The commission meeting is Monday for final vote – need as much representation as we can get.
		2. The window workshop is this weekend, there is a lot of excitement for it, great feedback.
	2. Treasurer- Tania King”
		1. Checking has $75,966, Savings has $6014. There were few expenditures for the Garden Tour this month.
4. **Committee/Project Reports**
	1. Events
		1. Window Workshop – Sarah:
			1. The event will start at 9am. Sarah and Julie Scofield will set up, Robin will pick up food. There will be a separate Trust table for the Garden Tour and other Trust info if we want to share. They could use more help with set up. Please share posts on social media. RSVPs are at 18, will probably have walk ins too.
		2. Garden Tour – Sarah and Robin:
			1. Sarah shared that we are recruiting for volunteers and promoting the event. Almost done with sponsors and advertising. We currently have $4700 in sponsorships. Future expenses for marketing will be minimal. We have many new sponsors this year.
			2. The homeowners meeting will be on 4/23 at 3pm at Sarah’s house for a pre-tour discussion.
			3. We were invited to go to the Lake Mary & Sanford Farmers Markets to sell tickets.
			4. Robin shared that we have an application from the city to place a Billboard on 417/I4. Good Day Orlando will come out for a promotional segment. We are promoting in Orlando Weekly and Sanford 365. Please keep sharing social media posts.
			5. Educators : Florida Native Plant Society, Master Gardeners, Butterfly educators, the Orchid Society, Ikebana International, Orlando Historical Rose Society, Ben & James Bee Removal and Fly by Night Bat Educators. We will also have painters, an art auction, and 1-2 musicians.
		3. Georgetown – Robin:
			1. We met with the Hopper academy. They will have an Emancipation Proclamation on 5/21 and would like educational vendors to participate as well as SHT representation for the event.
	2. Grants – Jackie:
		1. Reviewed the parameters and scoring of the grant. Will present to membership on 4/21.
		2. Timeline is to have applications available 8/1 to be submitted by 10/1 and distributed at January 2023 SHT meeting.
	3. Preservation Awards – Jackie:
		1. Final judging will be on 4/10. Winners will be notified to they can be sure to attend May meeting.
		2. Need space for May meeting. Robin will ask Holy Cross if we can hold it there.
		3. We have wine but will need water and refreshments.
	4. Calendar – Doug:
		1. They are a little behind normal schedule, waiting on reaching out for sponsors until the Garden Tour has passed. This will be the 9th year and we have pretty high renewal rate for sponsors. Amber is helping with changes to the website for photo submission. Specifications will be on our website. Submissions will be accepted from mid-April through mid-July. There will be posters around town with a QR code to link to the submission form. Blind judging will be with the Orlando Camera Club. The Title sponsorship is $1,000 and we are hoping Wayne Dench will renew.
	5. Membership – Brent for Virginia:
		1. We have 101 active members with 4 new since March.
5. **Old Business** (tabled/unaddressed items from prior-Board)
	1. Discuss Foreseeable Challenges, Actions, and Other Topics (to keep on Agenda, until resolved)
		1. Tania has the Solicitation permit and has submitted the application. Discussion of paying the penalty of $1735. Tania believes we should be able to get it reduced due to reasonable cause (we were not soliciting) but will have to pay it and then get reimbursed for overage.
		2. Discussion of Tour of Homes and how to move forward without anyone willing to lead the committee. Will ask for volunteers at the April membership meeting and if no one steps up will ask for a committee to make recommendations on simplifying the event.
6. **New Business**
	1. Vote to approve paying the Solicitation permit fines of $1735. 1st Sarah, 2nd Amber, approved.
	2. April​ General Membership Meeting (Thursday, April 21, 2022)
		1. Present overview of Historical Projects Funding Committee
		2. Continue recruitment for Committees and Events – slides, TOH lead
		3. Education/Presentation – discuss success of window workshop
		4. Promote the Preservation Awards, encourage everyone to attend the ceremony
		5. MISC: should we purchase any appetizers, drinks, etc? Consensus was no.
	3. Other (any ad hoc motions or points of discussion)
	4. Confirm Next Meeting Details
		1. Membership Meeting, Thursday 21 April @ Yardery – no AV, print or direct to email, flyer for grant and volunteer info.
		2. Board Meeting – May 12, 2022 (location TBD; need to identify a common space)
7. **Adjourn 1st Tania, 2nd Dino, 8:21pm**