**Sanford Historic Trust**

*Board of Directors Meeting*

Minutes – October 13, 2022

Present: Brent Terwilliger, Amber Behring, Jackie Nitti, Tania King, Sarah Clore, Doug McLendon, Robin Theisen,

Excused: Dino Ferri, Virginia Vlassick

1. **Call to Order 7:04 pm**
2. **Approve Prior Minutes: 1st Amber, 2nd Doug, approved**
3. **Officer Reports**
	1. President – Brent Terwilliger:
		1. Discussion of nomination committee & budget committee. We need folks for next year’s budget and officers for next year. President, Secretary, 2 full board member terms and 1 half member term. Now is the time to encourage others to join. Robin will be stepping down.
			1. Sarah recommended tweaking budget to broader categories; Tania agreed.
	2. Treasurer- Tania King:
		1. Checking $86,244.79, Savings $6,014.73 = $92,259.52.
		2. The calendar has brought in almost $5k in sponsorships.
		3. We are starting to see expenses for Tour of Homes.
4. **Committee/Project Reports**
	1. Tour of Homes – Robin: Issue with cookie station location. Brent will reach out to Amy Erisman to discuss. Sponsorships are nearly sold.
		1. Guest call with Amy: She will reach out to homeowners to discuss cookie station. All Souls is also interested in hosting refreshments. Discussion of printing brochure with updates.
	2. Calendar – Doug: We had one sponsorship back out. City has had re-organized, now under Tom Tomerlin, they will not be able to be a Title Sponsor. We still have 3.
	3. Membership – Virginia: No report
	4. Grants – Jackie: 11 grants were submitted. The committee will review before Thanksgiving and meet to decide winners.
	5. Membership Picnic – Jackie: It was a nice event, we had about 50 people. Huge kudos to Colleen Greenhouse, Janet McLendon and Lyn Emmons for planning, as well as Doug and Charlie Greenhouse for working the grill. Thanks to Doug and Amber for attending, and Dino for helping to plan. A few lessons were learned but will definitely want to do again.
5. **Old Business**
	1. Sponsorship of the Bettye Smith Cultural Center.
		1. From August Meeting: Robin & Sarah will put proposal a together. Will make recommendations to present to membership for January budget.
			1. Sarah & Amber will have offline conversation
	2. Discussion of lampposts.
		1. Doug has drafted document, will run by Mike for feedback. Will solicit membership to see if anyone will take the lead then we will propose bidding out.
		2. Will get multiple quotes.
		3. Still need a SHT member to help coordinate with homeowners
	3. How can we prepare the next year’s board for greater success?
		1. Will plan for the beginning of January to have a transition meeting to give the new board the ins and out, talk about our experiences, hold breakout sessions for positions.
			1. Sarah proposes that the new board should have a meeting first to let them plan their goals.
	4. Should SHT participate in Christmas parade? Let’s get date.
		1. Robin talked to Wally – he will drive antique car, anyone can ride with him. Can’t throw candy – have to hand it out. Will need banner or car magnet. Maybe we can take Sheena. The parade is the Saturday after TOH, 12/10
		2. Robin will talk to Michelle about printing magnets when they are printing shepherd hooks for TOH
		3. Robin will ask Sheena if Wally can drive her.
6. **New Business**
	1. Other (any ad hoc motions or points of discussion)
		1. Project proposals – funding. Discussion of 3 proposed projects: Bettye Smith, the clock in Magnolia Sq., and the roof of St. James (as proposed by Julia Brunson of the Georgetown Steering Committee). Jackie recommends we have all three present at November meeting for voting. Need to review budget to see if we can fund in ’23.
		2. Voting preparation for November meeting – will get with Virginia to make sure she has what she needs.
		3. Gifts for committee leads/members – discussion of budget and timing of gifts – will plan for January meeting
		4. Discussion of Guest Speaker Vetting
7. **Next Meeting Dates**
	1. November 10, Board Meeting
	2. November 17, Membership Meeting
	3. December 1, Board Meeting
8. **Adjourn 8:16 pm**