**Sanford Historic Trust | Board of Directors Meeting**

Agenda for February 02, 2023

Present: Amber Behring, Dino Ferri, Tania King, Denny Gibbs, Jackie Nitti, Virginia Vlassick

Excused: Jenn Delamota, Michelle Parrish, Steve Snipes, Brent Terwilliger

1. **Call to Order 7:05**
2. **Approve Prior Minutes:** 1st – Denny, 2nd – Dino. Approved
3. **Officer Reports**
	1. President (Amber):
		1. Need to get member meeting on the books for budget approval and committee sign-ups.
		2. Met with budget committee – Rachel Stoops and Leon Koniezcny.
	2. Treasurer:
		1. Progress on 2023 budget
			1. Financial review committee, Tania is sending info to Mike Lennon & Becca Hipes
			2. Checking $76,226. Savings $6,017.
			3. TOH net $24,656. All TOH checks have been cashed
				1. Discussed the use of prepaid credit cards for purchases and have decided we will not use these again in the future.
		2. Need to update Sunbiz w /new director contact info.
4. **Committees**
	1. Review Q1 committee needs and generate recruitment ideas
		1. *Finance Committee*
			1. Annual Meeting (budget approval) to be held in first quarter of 2023
			2. Tania will follow up with Becca and Mike
		2. *Marketing*
			1. Graphics review: Brochure, shirts, posters - need to print ASAP
				1. Virginia has created a brochure and Amber is creating a poster. Discussion of some changes, but it looks great!

Request board to send feedback by Monday, 2/6/23

Virginia will explore printing options

* + - * 1. Discussion of shirts for board/events

Amber will check with Sunshine State Threads and others for pricing.

* + - * 1. We need to check with Jenn & Michell re: creating a calendar for social media.
		1. *Fundraising/Special Events*
			1. Porchfest Feb 25 –
				1. Planning a March event to publicize during Porchfest
				2. Will promote at Feb mtg to request volunteers, (2) 3 hour shifts.
			2. Need a board member or volunteer lead to secure locations and speakers for monthly/quarterly meetings
				1. Denny will help the lead volunteer.
		2. *Membership & Outreach*
			1. A few board members still need to renew their membership
			2. Membership renewal is lagging. Several reminders have been sent. Virginia will follow up with lapsed members.
			3. 61 active, 58 lapsed
			4. Virginia will put together list of committees we need to fill
			5. Member meeting in Feb
				1. Approve budget
				2. Request volunteers
				3. Promote March meeting

Discussion of speakers – Cemetery Project. Pasha – Paige Jackson Cemetery, Sanford Historical Society, Property Assessor, Insurance of historic homes

* + - * 1. Social at Henry’s Depot to follow
		1. *Preservation*
			1. Preservation Awards (Nominations Feb-March, Awards May)
				1. We are on track to get started. Need to recruit volunteers at February meeting and through emails, social media.
			2. Update and maintain list of projects we’ve completed or are raising funds towards
1. **Old Business**
	1. Project proposals
		1. Sponsorship of the Bettye Smith Cultural Center.
			1. Denny will talk with Julie at city
	2. Lampposts
		1. Amber is working on getting a meeting with Jim at the city
		2. The Clores are managing for now
		3. Discussion of homeowner taking responsibility and notifying homeowners that it will be their responsibility after a period of time.
		4. Need to install 3 new lampposts
	3. Garden Tour
		1. The Garden Club will be taking over
2. **New Business**
	1. Budget review
		1. Tania passed out the proposed budget and requested feedback from board within one week (by 2/9/23). The updated budget will be emailed to membership for review before February meeting.
	2. Vacuum sewage info to share. There is a city podcast we will share for members. It will be posted on our social media page.
	3. The Community Redevelopment Agency would like to work with us on the clock.
3. **Meeting Dates**
	1. Membership Meeting, February 16, 2023, 7pm at Unfurl
		1. Amber will contact to confirm location
		2. Promote going to Henry’s after for social
		3. In promotion – add request for what people would like to do/see/ hear – Amber will put together. What is membership interested in?
	2. Board Meeting, March 2, 2023. Time & Location TBA
	3. Potential Membership Meeting, March 16, 2023. Time & Location TBA
		1. Jackie will reach out to Cemetery Project to see if they can speak
4. **Event Dates**
	1. Porchfest: Saturday, Feb 25 @ 11 AM (performances 12 - 6:15)
	2. Proposed: Georgetown Steering would potentially like to co-host a picnic with us and the Sanford Historical Society in March or April
	3. Georgetown Emancipation Proclamation ~May 21
5. **Adjourn – 8:27,** 1st - Dino, 2nd - Tania