**Sanford Historic Trust**

*Board of Directors Meeting*

AGENDA – June 2022

In attendance: Brent Terwilliger, Amber Wojcek, Tania King**,** Jackie Nitti, Sarah Clore, Dino Ferri, Doug McLendon, Robin Jones Theisen, via phone - Virginia Vlassick

1. **Call to Order 7:03**
2. **Approve Prior Minutes – No May Minutes**
3. **Officer Reports** 
   1. President – Brent Terwilliger: We had a meeting to talk about Tour Of Homes, have several leads and are ready to move forward. As a reminder, some SHT committees are not here to produce income.
   2. Treasurer- Tania King: Our bank account was compromised – account is now frozen. We have opened a new account and we are in the process of getting new cards & checks. Will be about 2 weeks to be back up and running. Currently have $86,282 in checking and $6,014 in savings, for $92,126 total.
4. **Committee/Project Reports**
   1. Membership Events (Amber) – talked to Bridgett about a garden presentation at the Sanford Historic Museum – they can do it if there will be less than 30 people. If we want to do a baseball game, we need to pick a date
   2. Calendar (Doug) – moving along on sponsorships. Have all but one month committed. 2 of 4 primary sponsors committed. 7/15 is target date for photo submissions.
   3. Membership (Virginia) – no new members
5. **Old Business** (tabled/unaddressed items from prior-Board)
   * 1. NA
6. **New Business**
   1. Tour Of Homes – Doug asked for an explanation of leads. Robin shared that we have to co-chairs to lead. Will be meeting with them next week to review. Discussion of meeting, expectations, concerns and results.
   2. Brent discussed potential Trust sponsorship of the Bettye Smith Cultural Center with Julie Scofield in return for the ability to hold our meetings and events there.  Discussion of $x sponsorship to cover maintenance fees and upkeep of building.  Brent recommended creating a MOU between the Trust and the city.  We will tie individual fundraising events to help with restoration.  Allows us to have a common place/Headquarters. Sarah will draft a MOU for review, and we will submit to the city.
      1. Discussion of numbers – include minimum and maximum, tie to events and fundraising – use percentage of event revenue. Would like to have MOU ready by August to present to September membership mtg.
   3. Discussion of lampposts – need lead. Question of potential to include lamppost maintenance into MOU with Bettye Smith. Can we fund it and they do the labor?
   4. Discussion of meeting dates – Virginia will update website. Discussion of creating FB events. Meetings/socials/educational events should typically fall on third Thursday of the month. Do not have July or August membership/social meetings planned.
   5. Square/Paypal – do we need to do anything to freeze since bank account compromised. We do not – just update account numbers.
   6. How can we prepare the next year’s board for greater success? Have a plan we can hand over. Plan meeting for September to create calendar, main initiatives,
   7. Other (any ad hoc motions or points of discussion)
   8. Confirm Upcoming Meeting Details
      1. Educational Event, Thursday June 16th, 2022, Bridgett – history of area re: agriculture.
      2. Board Meeting – July 21st, 2022 (location TBD)
7. **Adjourn 7:59 – 1st - Dino, 2nd Doug**